Essentials for the Scribing Ophthalmic Assistant

Workshop Facilitator: James Venable, OD, FCBOVD

Dr. James E. Venable is a graduate of East Tennessee State University and attended optometry school at Southern College of Optometry in Memphis. He currently serves as Vice President for Clinical Programs at Southern College of Optometry in Memphis, TN. Dr. Venable is certified by the College of Optometrists in Vision Development (COVD) where he holds Fellowship status. He is a 25-year member of the American Optometric Association, a past-chair of the Pediatric & Binocular Vision Committee of the AOA, a Fellow of the Tennessee Academy of Optometry (TAO), a Past-President of the Tennessee Association of Optometric Physicians (TAOP), a member of the Association of Schools and Colleges of Optometry (ASCO), a past-chair of the ASCO Clinic Director / Administrators SIG, a current member of the ASCO Legislative Affairs Committee, and he has served on Speakers Bureaus for several US ophthalmic equipment and pharmaceutical companies. He currently also serves as an educator and facilitator for Cleinman Performance Partners.

Course Outline:

I. Welcome
   o Disclaimers
   o Introduction
     ▪ The Paraoptometrics
     ▪ The Scribe
   o The Changing Face of US Health Care & Optometric Practice
     ▪ The 4th Era
     ▪ The Need for Scribes
     ▪ The Benefit of Scribes

II. What Every Scribe MUST Know
   o Intro to Basic Anatomical Terminology
   o Intro to Ocular Anatomy & Physiology
   o Intro to Optics & Refractive Status
   o The Ophthalmic Prescription
   o Methods and Logistics
   o Medico-legal Risk Mitigation & Management
   o Communication
     ▪ The Doctor-Patient Encounter
       ● Quality of Care and Caring
       ● Efficiency
       ● Outcomes
     ▪ Patient Engagement
     ▪ Doctor Engagement
     ▪ Staff Engagement

III. Procedures & Tools for the Scribe
   o Cleinman Critical Indicators for Success
   o Documentation for Quality Reporting
     o CMS Physician Quality Reporting System (PQRS)
     o EHR Meaningful Use
     o ICD-10 and Outcomes

IV. Stress in Healthcare

V. Putting it Together and Summary