



BETTER PERSPECTIVE, BETTER RESULTS

Education Workshop FAQ's

- **What is the cost of a workshop?**

Cleinman Performance Network Members cost for workshops is \$995. If you are not yet a Member of Cleinman Performance Network, your cost is \$1195.

- **Is class size limited?**

Yes, each workshop is limited to 20 attendees, so register early!

- **Can I register online?**

Of course! We encourage each education workshop participant to register themselves online at www.cleinman.com so we can gather the most accurate information possible.

- **Where can I find a list of upcoming classes?**

You can find a complete list of upcoming workshops and syllabus outlines at <http://www.cleinman.com/education/staff-education-network-meetings/>

- **Is there an agenda for the weekend?**

The agenda can be downloaded at <http://www.cleinman.com/education/staff-education-network-meetings/>

- **What does the weekend include?**

Your weekend includes all meals and materials, a cocktail reception Friday evening and Awards Dinner on Saturday night.

- **What is the dress for the weekend?**

Casual business attire is appropriate. However, because room temperature may vary, you may want to bring a sweater or jacket to assure your comfort.

- **Is hotel cost included?**

Hotel cost is not included in the workshop price. The hotel does require a credit card on file for incidentals. A credit card is required either prior to your arrival with our credit card authorization form or upon arrival at the hotel.

- **How do I book my hotel room?**

During the registration process, you will be asked if you require a hotel room. Once we receive your registration, we will reserve your room for you.

- **What if I need to cancel?**

We absolutely understand that emergencies and unexpected weather can arise. If you are unable to attend your weekend, we will keep a credit on file for you to use over the next year for a future workshop.

- **Do I make my own travel arrangements?**

Yes. You are responsible for your flight arrangements. Our hotels in Dallas and Chicago provide free shuttle service to and from the airport to the hotel.

- In Dallas, after landing at DFW Airport, proceed to the Hotel Ground Transportation Board adjacent to each baggage claim area. Locate the courtesy phone and be directly connected with the Hilton DFW Lakes Conference Center.

- **Who can I contact if I have more questions?**

Feel free to contact Samantha Cavanaugh, Education Coordinator at scavanaugh@cleinman.com or 800-331-5536 with any questions you may have.